

**MEETING OF THE ELK RIVER
ENERGY CITY COMMISSION
HELD AT ELK RIVER CITY HALL
ELK RIVER, MN
WEDNESDAY, FEBRUARY 20, 2008**

Members Present: Ed Stoutenburg IV, Mayor Stephanie Klinzing, Todd Berreman, Bryan Adams, Maureen Griffiths - alternate for Deb Walters, Stephen Rohlf, Denny Chuba, Rachel Leonard – alternate for Arne Engstrom

Members Absent: Jeff Gongoll, Vance Zehringer, Susie Overholser, Brian Burandt

Others Present: Ron Bratlie

Staff Present: Rebecca Haug, Environmental Administrator
Nicola (Nicki) Blake-Bradley, Environmental Technician
Lisa Kelleher, Permit Technician

The regular meeting of the Energy City Commission (ECC) was called to order at 1:36 p.m. by Vice Chair Ed Stoutenburg IV.

1. Consider February 20, 2008 ECC Agenda

Environmental Administrator Haug added “Other items” to be discussed.

MOTION BY MAYOR KLINZING AND SECOND BY COMMISSIONER ADAMS TO APPROVE THE AGENDA AS AMENDED. ALL IN FAVOR. MOTION CARRIED.

2. Consider January 16, 2007 ECC Minutes

MINTUES WERE APPROVED AS SUBMITTED WITH NO CHANGES

MOTION BY MAYOR KLINZING AND SECOND BY COMMISSIONER LEONARD. ALL IN FAVOR MOTION CARRIED.

3. Energy Expo Update

Environmental Administrator, Rebecca Haug gave an update on Energy Expo. The Spectrum Charter School held their kick-off for the Expo on February 7, 2008. The students toured the library and had presentations to help them with ideas for their projects. The kids are really excited and full of energy. We foresee some good projects upcoming as the students have some great ideas already in place.

Donations haven’t changed much from our last meeting. The expo has received approximately \$30,000 which is up by approximately \$15,000 from last year.

There is about 23 exhibitors signed up, some of which are also sponsors. We are at a good amount right now, however we are hoping for about 30.

The awards have been ordered and they are really nice, we are excited to give them out. The coloring contest is a huge success as there have been approximately 100 sent in. Ms. Haug asked the Mayor Klinzing if we can have the winners displayed at the Council Diaz the week prior to and after the event and if she can mention the Expo during the Council meetings.

The subcommittee has scheduled their next meeting for the Expo for March 3, 2008 at 1:30. To be held here at the City Hall.

4. **Focus Group Update**

The Focus Group scheduled their next meeting to be held at the City Hall for February 29, 2008 at 10:00 a.m. The group is working on getting residents involved in learning how to save energy through water, electric and gas usage. The goal is to one day get everyone involved. There are 3 students from Spectrum Charter School who want to participate in the preliminary planning. This is great to get the younger generation interested in this.

5. **Ordinance Amendment (change membership language)**

Environmental Administrator, Rebecca Haug asked for ideas on how to change some of the language to the Energy City Commission Ordinance. There were two (2) changes that were decided on. One change was changing it from one (1) representative designed by the Independent School District 728, to making it say by an Interested Area School District.

The second change was instead of saying from the Suburban Northwest Builders Association, to saying from the Builders Trades.

MOTION BY COMMISSIONER ADAMS AND SECOND BY COMMISSIONER BERRMAN TO ACCEPT THE PROPOSED LANGUAGE CHANGES. ALL IN FAVOR. MOTION CARRIED

6. **OTHER**

Environmental Administrator, Rebecca Haug talked about the Case Study Questions. It was decided that Commissioner Rohlf and Chair Zehringer would get together to answer these questions and get them to the League of Minnesota Cities by the end of March, 2008. If there are any questions regarding this they can email Ms. Blake-Bradley.

Ms. Haug also talked about a Grant available for climate/energy citizen partnerships. The Grant may be up to \$10,000 given by MPCA for selected projects. The purpose of these grants is to increase cooperation between citizens and local governments, and to foster the development of local model and approaches that will effectively address climate and energy challenges.

The question was asked if this should pursue and the answer was yes.

Ms. Blake-Bradley informed the ECC that the Federal Trade Mark was accepted and can now be registered and will be published on February 5, 2008. The ECC logo will now be federal and state registered.

7. **Schedule Next ECC Meeting**

The next ECC meeting will be held on March 19, 2008 at 1:30 p.m. in the Uppertown Conference Room at the Elk River City Hall. Agenda items included election of officers, Energy Expo Update, Focus Group Update, Update on LMC Case Study and Presentation by Dan Jurkovich, ProProducts, Inc.

8. **Adjournment**

The meeting was adjourned at 2:30p.m.

Respectfully submitted by,

Lisa Kelleher
Permit Technician