

**MEETING OF THE ELK RIVER  
ENERGY CITY COMMISSION  
HELD AT ELK RIVER CITY HALL  
ELK RIVER, MN  
WEDNESDAY, JANUARY 16, 2008**

Members Present: Ed Stoutenburg IV, Mayor Stephanie Klinzing, Todd Berreman, Brian Burandt, Bryan Adams, Susie Overholser, Arne Engstrom, Jeff Gongoll, Maureen Griffiths, Deb Walters, Stephen Rohlf, Vance Zehringer

Members Absent: Greg Padden, Commissioner Rachel Leonard

Staff Present: Rebecca Haug, Environmental Administrator  
Nicola (Nicki) Blake-Bradley, Environmental Technician  
Lisa Kelleher, Permit Technician

The regular meeting of the Energy City Commission (ECC) was called to order at 1:34 p.m. by Chair Vance Zehringer.

**1. Consider January 16, 2008 ECC Agenda**

Chair Zehringer requested the addition of two "Other items" section, to discuss LED Lighting and State-of-the State Wind generators.

MOTION BY COMMISSIONER GONGOLL AND SECOND BY COMMISSIONER STOUTENBURG IV TO APPROVE THE AGENDA AS AMENDED. ALL IN FAVOR.  
MOTION CARRIED.

**2. Consider December 19<sup>th</sup>, 2007 ECC Minutes**

MINTUES WERE APPROVED AS SUBMITTED WITH NO CHANGES

**3. Energy Expo Update**

Environmental Administrator, Rebecca Haug gave an update on several decisions that have been made to continue moving the Expo along. Spectrum School will be having a kick-off for the "Energy Enny's" and "Energy Innovation Contest" at the end of January. Local utilities will be invited to come to the school in mid-February to talk with students about the new energy technologies and the plan to have the 11<sup>th</sup> graders take a tour of a few of the Energy City demonstration sites.

The coloring contest flyer is on the Energy City and Elk River websites. Awards will be given to the winner of each category. The category is broken into two age groups, 5-9 years of age and 10-12. Nicki Blake-Bradley is going to look into getting Coborn's to sponsor the coloring contest event.

The sponsorships are starting to come in. Elk River Star News is going to run two full page ads worth \$3964, and is going to pay for this as their contribution. They will also be printing the flyer worth \$2148.30 and will give a break on that cost as well. The total amount this far in sponsors/contributions is \$45,489.00.

The number of exhibitors hasn't changed from the last meeting. Commissioner Berreman is going to help in contacting Anderson Windows for us as he has a connection with them. Staff is working off last year's list as well as a new list of people to call. Chair Zehringer recommended that if we still need

to in a month from now we can each make our own list of places to call. This will be decided at a later date.

4. **Energy City Goals**

The ECC's goal is to try and find ways to reduce electric use, reduce gas use, water usage and decrease waste stream. Chair Zehringer wants to consider this on a city wide basis. It was discussed that a focus group would be created to work on developing a program to allow residents to participate in making changes to their electric, gas, water and waste usage. The group will be made up of Commissioners Stoutenburg, Berreman, Burandt, Klinzing and Zehringer.

A MOTION WAS MADE BY COMMISSIONER GONGOLL AND SECONDED BY COMMISSIONER KLINZING TO CREATE A FOCUS GROUP TO WORK WITH A PILOT GROUP OF RESIDENTS TO DEVELOP A PROGRAM TO MAKE CHANGES TO THEIR ELECTRIC, GAS, WATER AND WASTE. ALL IN FAVOR.. MOTION CARRIED.

5. **Energy City Coordinator Position Update**

Environmental Administrator, Rebecca Haug informed the ECC that the Council approved advertising for this position, however with Ms. Haug going on maternity leave, the advertising will happen half way through her leave. When Ms. Haug returns, the interviewing process will begin. There has already been several inquiries for this position.

6. **Energy House III Funding Options**

Chair Zehringer informed us that the Suburban Northwest Builders Association has recently dissolved as an Association. At this time it is unclear as to whether tours are still available. The interim use permit for Energy House III expires on March 20, 2008.

7. **OTHER**

Chair Zehringer talked about LED lighting and also had some examples of LED lights. He informed us there will be a demo with LED street lights in the city.

Chair Zehringer handed out information on State-of-the-State ranks of wind generators. Minnesota ranks fifth in installed capacity. He gave us the list of how we were ranked being number one is Texas, number 2 California, number three Iowa and number four Washington State.

8. **Schedule Next ECC Meeting**

The Next ECC meeting will be held on February 20<sup>th</sup>, 2008 at 1:30p.m. in the Uppertown Conference Room at Elk River City Hall. Agenda items included an Ordinance Amendment, Expo update and the Focus Group Subcommittee update.

9. **Adjournment**

The meeting was adjourned at 2:58p.m.

Respectfully submitted by,

Lisa Kelleher  
Permit Technician

DRAFT